

#### Health and Well-being Student Employee Application

Thank you for your interest in working with the Health and Well-being Unit. Please complete this employment application.

We are now accepting applications. You will receive an email confirmation upon submission of this form. Submission of this application does not guarantee an invitation to interview. The hiring managers will contact you to discuss your application and/or to schedule an interview.

## For Department Use Only:

| Sent to Hiring Manager   | Yes          | Keep on File                |
|--------------------------|--------------|-----------------------------|
| Pending HR Paperwork     | Date         | :                           |
| Processed Hiring         | Date         | :                           |
| Added to Files           |              |                             |
| Scheduled Onboarding     | Date         | :                           |
|                          |              |                             |
| Applicant Information    |              |                             |
| First Name               |              | Last Name                   |
| Email Address            |              | Phone Number                |
| Date of Birth            |              | UR ID#                      |
| Home Address             |              |                             |
| City                     | State        | Zip Code                    |
| Class Standing           | Major        | Anticipated Graduation Date |
| Referred by:             |              |                             |
| Emergency Contact – Name | and Phone Nu | ımber                       |

#### Application for:

- O Spring
- O Summer
- 🔿 🛛 Fall

#### **Employment History**

Have you been previously employed by the Health and Well-being Unit?

- O Yes
- 🔘 No

| lf "Yes," | ' what | position(s) | did you | hold | and | when? |
|-----------|--------|-------------|---------|------|-----|-------|
|-----------|--------|-------------|---------|------|-----|-------|

Have you been previously employed on campus"

| 0 | Yes           |         |
|---|---------------|---------|
| 0 | Νο            |         |
|   | International | Student |
|   | Student       | Athlete |
|   | O Yes         | O Yes   |
|   | Ο Νο          | 🔘 No    |

Current certifications held. Please check all that apply.

| Adult CPR/AED     |
|-------------------|
| First Aid         |
| Lifeguard         |
| FitnessInstructor |
| Personal Training |
| Officials         |
| CNA               |
| EMT               |
|                   |

Please list other certifications

### **Position Desired**

# Please rank the positions in order of preference. 1 being the most preferred, if you have multiple choices:

| University Recreation            | 1 | 2 | 3            | 4                | 5                |
|----------------------------------|---|---|--------------|------------------|------------------|
| Equipment Assistant              | 0 | 0 | 0            | 0                | 0                |
| Fitness Assistant                | 0 | 0 | 0            | 0                | 0                |
| Group Ex Instructor              | O | O | $\mathbf{O}$ | $\mathbf{O}^{r}$ | $\mathbf{O}^{r}$ |
| Intramural Assistant             | 0 | 0 | 0            | 0                | 0                |
| Lifeguard                        | O | 0 | 0            | 0                | 0                |
| Member Services Assistant        | 0 | 0 | 0            | 0                | 0                |
| Outdoor Adventure Assistant      | Q | 0 | 0            | 0                | 0                |
| Personal Trainer                 | 0 | 0 | 0            | 0                | 0                |
| Sport Club Assistant             | O | 0 | 0            | 0                | Q                |
|                                  |   |   |              |                  |                  |
| Health and Well-being Operations | 1 | 2 | 3            | 4                | 5                |
| Budget Assistant                 | 0 | 0 | 0            | 0                | 0                |
| Employment Assistant             | O | 0 | 0            | 0                | 0                |
| Marketing Assistant              | 0 | 0 | 0            | 0                | 0                |
| Membership Assistant             | 0 | 0 | 0            | 0                | 0                |

| Student Health Center                | 1 | 2 | 3 | 4 | 5 |
|--------------------------------------|---|---|---|---|---|
| Clinical Assistant - SHC             | 0 | 0 | 0 | 0 | 0 |
| Student Health Center Assistant- SHC | 0 | 0 | 0 | 0 | 0 |

| Health Promotion           | 1 | 2 | 3 | 4 | 5 |
|----------------------------|---|---|---|---|---|
| CARE Assistant             | 0 | 0 | 0 | 0 | 0 |
| Health Promotion Assistant | 0 | 0 | 0 | 0 | 0 |
| Welcome Desk Assistant     | 0 | 0 | 0 | 0 | O |

Personal Statement

Why do you want to work for Health & Well-being?

What can you contribute to the Health & Well-being Unit?

What skills or experience make you a strong candidate for the positon(s) that interest you?

| Please check shirt size: | Unisex      | S L XL 2XL 3XL _             |
|--------------------------|-------------|------------------------------|
|                          | Women's Cut | S _ M _ L _ XL _ 2XL _ 3XL _ |

Time Available

Please indicate the times you are available to work: Example under the Monday box, 12:00pm-3:00pm.

| Sundays   | Mondays | Tuesdays  | Wednesdays |
|-----------|---------|-----------|------------|
| Thursdays | Fridays | Saturdays |            |

Please forward completed applications to (<u>hwbapplications@gmail.com</u>) or fax to (804) 484-1553. For additional information, please visit our website <u>https://recreation.richmond.edu/employment/student-jobs.html</u>