



IMLeagues is a new website specifically designed for college intramural departments. A few of **IMLeagues'** features include online sign up and scheduling, customizable team pages, message boards, and much more.

All intramural participants will be required to create an account on **imleagues.com**. IMLeagues offers a [live support button](#) in the top right corner of all pages; please use this button if you encounter any difficulties.

To create an **IMLeagues** account:

1. Go to IMLeagues.Com
2. Click on the **“Create Account”** link (direct link provided on Intramural Website: <https://www.imleagues.com/Registration.aspx>)
3. Enter your information, **and use your school email address** (@richmond.edu), and submit.
4. IMLeagues will send an activation link to your **school email account**. By clicking on this link, your account will automatically be activated.
5. The University of Richmond school link should pop up. Click **“Join**

School.”

How to sign up for an intramural sport:

1. Log in to your **imleagues.com** account.
2. Click on the “University of Richmond” link.
3. The current sports will be displayed on the left side of the screen. Scroll down to find the sport you wish to join.
4. Choose the league you wish to play in (Men’s A, Men’s B, Women’s A, etc.), listed next to the appropriate sport.
5. NOTE: When you are asked to enter your Student ID, enter your net ID.
6. For captains who wish to create a team:
 - a. Click on **“Create Team”** and enter any additional information requested.
 - b. Captains can invite members to their team in three ways:
 1. If student has already registered on IMLeagues: click the **“invite members”** link on the team page, search for their name, and invite them
 2. If student has not yet registered on IMLeagues: Click the **“invite members”** link on the team page, then click the **“Can’t find someone? Click here to invite by email address”**, and input the students email address.
 - c. All players must join your team and be accepted to your roster **BY YOU** by 6pm on the day of the contest to be eligible to play that night.
7. For team members who wish to join a team:
 - a. Find the team and captain name on division page and request to join
 - b. Go to the captain’s playercard page, view his/her team, and request to join
 - c. Accept a request from the captain to join his/her team